

**GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting  
Minutes  
January 9, 2017  
Dexter Elementary School**

**REGULAR MEETING**

The meeting was called to order at 5:16 p.m. by President West followed by the Pledge of Allegiance.

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt (arrived 5:17 p.m.); Brien Spooner; Jamie Lee; Cathy Pitkin (arrived 5:57 p.m.); and Michael Ward

**Others Present:** Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Jr.-Sr. High School Principal; John Wells, Interim Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Stephen J. Todd, District Superintendent; Kylee Monroe, CSE/CPSE Chairperson

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Michael Ward, and seconded by Daniel Dupee - Motion is approved 5-0.

1. Approval of Minutes as listed:
  - December 5, 2016 - Regular Meeting
  - December 12, 2016 - Special Meeting
2. Approval of Buildings and Grounds requests as listed:
  - DEX gymnasium - January 1, 2017 to March 14, 2017 from 6:00 p.m. to 7:00 p.m. - Soccer practice
  - DEX library - January 4, 2017 to June 21, 2017 from 3:35 p.m. to 4:45 p.m. - Yoga classes
3. Approval of Conferences and Workshops as listed:
  - Stephanie Karandy - Spanish RAD Test Writing - JLBOCES - December 6, 2016
  - Amy O'Riley - Spanish RAD Test Writing - JLBOCES - December 6, 2016
  - Casey Nicol - Jefferson-Lewis Association of Counseling and Development Meeting - Watertown - December 9, 2016
  - Jennifer Augliano - School Counselor Meeting - JLBOCES - December 14, 2016
  - Joseph O'Donnell - NYSPHSAA Transgender Inclusion Policies - Syracuse - December 16, 2016
  - Jillian L. Goodrich - Make & Take Organization Session - JLBOCES - December 19, 2016
  - Joseph O'Donnell - Frontier League Meeting - JLBOCES - January 11, 2107
  - Sarah Majo - Art Teacher Round Table - JLBOCES - January 12, 2017
  - Cammy J. Morrison - JLSBA "Launch-a-Leader" Event - Maggie's, Watertown - February 2, 2017
  - Lisa K. Smith - JLSBA "Launch-a-Leader" Event - Maggie's, Watertown - February 2, 2017
  - Lisa K. Smith - State Aid Planning Workshop - JLBOCES - February 13, 2017
  - Joseph O'Donnell - NYSAAA Conference - Saratoga Springs, NY - March 15-17, 2017
4. Approval of Financial Reports as listed: November 2016
  - Appropriation Report – All Funds
  - Revenue Report – All Funds
  - Treasurer's Cash Reports
  - Claims Auditor Monthly Reports
  - Approval of General Fund Warrant "A"
  - Approval of Federal Fund Warrant "B"
  - Approval of Food Service Warrant "C"
  - Approval of Trust & Agency Warrant "T"
  - Approval of Extra-Curricular Activity Fund

**REGULAR AGENDA**

**Other Discussion and Action**

1. Public Comment Requests - No requests at this time

Mrs. Klindt joined the meeting at 5:17 p.m.

2. Ongoing Agenda Items:
  - Academic Presentation(s):
    - ❖ Student Presentation: Miss Meganne Brenon - NYSSMA Conference All-State Festival (postponed)

❖ Administrative Presentation: Mr. Ramie and Mrs. West - Classroom visitation

▪ Policy Review:

- ❖ Board Discussion - Updates to dress code procedure: There was consensus to accept the dress code procedure as revised.
- ❖ Board Discussion - Public comment policy: Consensus to leave the policy unchanged and add a reminder to the GB Facebook page regarding meeting dates and how to access the Public Comment Policy

3. Board Information - Invitation from Jeff-Lewis School Boards Association “*Launch-a-Leader Event*” Panel discussion - February 2, 2017 - Maggie’s on the River, Watertown.
4. Board Discussion - Sports procedure(s) regarding playing time

Mrs. Pitkin joined the meeting at 5:57 p.m.

5. Board Action - Approval of authorizations for Jr.-Sr. High School Principal, Nicole L. Donaldson:
  - Dignity Act Building Coordinator (Jr.-Sr. High School)
  - District Technology Coordinator
  - Standardized Testing Coordinator
  - District Health Coordinator
  - Petty Cash Funds of \$100 (Jr.-Sr. High School)
  - District Health/Safety Committee

Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 7-0.

6. Board Action - Approval of Assistant Clerks / Inspectors for the February 13, 2017 Capital Project Vote as follows:
  - Rebecca Flath - Kristi Bice - Lisa Leubner - Michael Parobeck
  - Lisa Smith will serve as Chairperson for the vote with Donna Keefer as Chief Inspector

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0.

7. Board Action - Approval is requested for **Cierra Balfour** to participate with the Carthage Central School District Track Team for the 2016-2017 track season, contingent upon the parents signing a liability statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.

Motion for adoption by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

8. Board Action - Approval of **Committee on Special Education Reports**.

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.

**ADMINISTRATIVE REPORTS** - For information only

9. Operations Report
10. Brownville-Glen Park and Dexter Principal Report
11. Jr.-Sr. High School Interim Principal Report
12. Athletic Director / Discipline Report
13. Curriculum Coordinator Report
14. School Business Official Report
15. Superintendent Report

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

16. Correspondence Log

**RECOMMENDATIONS AND ACTION**

17. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves **Kylee Monroe to be placed as a Teacher on Special Assignment**, effective January 3, 2017, and appointed to the position of **CSE/CPSE Chairperson** as per agreement.

Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.

18. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed: RECOMMENDATION and ACTION is made by Daniel Dupee, and seconded by Michael Ward. Motion approved 7-0.

(A) Retirements:

Name	Position	Effective Date
<b>Daniel Sanford</b>	Custodian	<b>March 31, 2017</b>
<b>Bonnie L. Porter</b>	Bus Aide	<b>June 30, 2017</b>

(B) Resignations as listed:

Name	Position	Effective Date
<b>Emily LaClair</b>	7-Hour Aide	<b>January 2, 2017</b>
<b>Stacy M. Messimore</b>	6-Hour Food Service Helper	<b>January 9, 2017</b>

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
<b>Haleigh Flint</b> (cont'd 7/1/16)	Substitute Teacher / Substitute Aide	\$70 per day / \$9.76 per hour	n/a	<b>1/10/2017</b>
<b>Thomas O'Riley</b> (cont'd 7/1/16)	Substitute Teacher	\$90 per day	n/a	<b>1/10/2017</b>
<b>Christopher S. Boulio</b>	Substitute Teacher	\$80 per day	n/a	<b>1/10/2017</b>
<b>Amy J. Rawson</b>	Substitute Teacher / Substitute Aide	\$80 per day / \$9.76 per hour	n/a	<b>1/10/2017</b>
<b>Samantha R. Sampson</b>	Substitute Teacher	\$70 per day	n/a	<b>1/10/2017</b>
<b>Stacy M. Messimore</b>	7-Hour General Aide	\$16,838 annually (prorated), Step 10	n/a	<b>1/10/2017</b>

(D) PAID Coaching Appointments as listed:

Name	Winter 2016-17 Sports	Coaching Certification	Effective Date
<b>Gary D. Black</b>	Boys Modified Basketball	Temporary Coaching License***	<b>01/09/2017</b>

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary or Professional Coaching License and/or 2<sup>nd</sup>-4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

19. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Haleigh Flint** - Substitute Teacher
- **Thomas O'Riley** - Substitute Teacher
- **Christopher S. Boulio** - Substitute Teacher
- **Amy J. Rawson** - Substitute Teacher
- **Samantha R. Sampson** - Substitute Teacher
- **Stacy M. Messimore** - General Aide
- **Julia M. Nieves-Soto** - Student Teacher
- **Jennifer L. Parham** - Student Teacher
- **Christina R. Faber** - Student Teacher
- **Gary D. Black** - Coach

Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.

**ITEMS FOR NEXT MEETING - Monday, February 6, 2017**

20. Preliminary Budget Information - Executive Proposal

Mrs. Klindt asked for comments from the Administrators. Holiday comments and event information were shared, along with information regarding Scholar Athlete recognition.

**MOTION FOR ADJOURNMENT**

21. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 7-0. Time adjourned: 6:15 p.m.

Immediately following the meeting, the Board of Education attended a workshop with Jefferson-Lewis BOCES District Superintendent, Stephen J. Todd.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated January 9, 2017.